



DEPARTMENT OF PROCUREMENT SERVICES

160 South Hollywood Street • Room 126 • Memphis, TN 38112 • (901) 416-5376

NOTICE TO BIDDERS

**IFB# 03262021A SCS Districtwide Fire Chemical Suppression System Preventative Maintenance Services
DEADLINE: March 26, 2021 2:00 PM, Central Time**

Shelby County Schools (SCS) is accepting bids for the project listed above, in **red**. A mandatory Pre-Bid Conference will be held at the scheduled time and location listed below. It is highly recommended the contractor's interested in bidding to attend the pre-bid conference. SCS will be practicing "Social-Distancing" for all Pre-Bid meetings and gatherings during this time period in order to promote a safe and healthy working environment for both employees and perspective bidders. Bidders are encouraged to wear appropriate PPE gear during these meetings.

Facilities Conference Room **Monday, March 12, 2021 @ 9:30 AM/CST**
1364 Farmville Road, Memphis, TN 38122

Once the Bid has been published, all communication regarding this project must be directed to Procurement Services. All questions or requests for clarification of technical issues and terms pertaining to this Bid must be emailed to William Webb, webbw@scsk12.org and LaJuanna Jones-Sulton, jonessultonlm@scsk12.org by 2:00PM/CST on March 17, 2021. Subject line of email shall read "Questions –IFB #03262021A SCS Districtwide Fire Chemical Suppression System Preventative Maintenance Services". Questions must specifically reference the section of the Bid to which the question pertains. In order to prevent an unfair advantage to any respondent, all questions and answers will be posted as an addendum on Procurement's website at the end of the business day on March 19, 2021 by 4:00PM.

IMPORTANT DATES:

Bid Release	March 8, 2021
Pre-Bid Meeting	March 12, 2021, @ 9:30 am
Questions or Requests Due	March 17, 2021, @ 2:00pm
Questions and Answers Posted	March 19, 2021, 4:00 pm
Bid Due / Bid Deadline	March 26, 2021, 2:00 pm

Thank you.
Procurement Services
Shelby County Schools